

Applicant Pack

To be read in conjunction with our 'Join our staff' brochure



Outstanding Achievement for All

Job Advert



Westfield School has a strong local reputation and has been oversubscribed for the past 2 years. We are an ambitious and improving secondary school, with expanding 11-16 provision. We currently have over 1300 students and seek to provide outstanding achievement for all.

We are really proud of our school and our students. Our expanding curriculum is ambitious and enriched with our exam results improving year on year.

The environment in which we work is modern and vibrant with great facilities including generous grounds, bright classrooms with modern IT, fabulous sports facilities including astroturf and swimming pool.

As part of our values, we are committed to supporting inclusion and diversity at Chorus. We actively celebrate colleagues' different abilities, sexual orientation, ethnicity, faith, and gender. Everyone is welcome and supported in their development at all stages in their journey with us.

You can view the school website at: www.westfield-chorustrust.org

Teacher of Business and Computing

Payscale M1 to UPS3

(plus recruitment and retention allowance of £1500 for first 2 years)

Permanent

To start: September 2024

About this vacancy

Westfield School is seeking to appoint an outstanding Teacher of Business and Computing. We are happy to receive applications from teachers with varying degrees of experience – from NQTs through to seasoned educators. This is an exciting opportunity for a highly motivated and enthusiastic individual to join our thriving Computing and Business Department.

We are looking for a professional with the passion, knowledge and skills to ensure our students achieve their very best.

What we are looking for someone:

- With excellent knowledge in their area of expertise, who can deliver exceptional outcomes
- Who is passionate about engaging all our students in this subject, committed to delivering well planned and inspirational lessons to help our students make excellent progress
- Who is continually improving their teaching and learning for the benefit of our students
- Who is able to inspire, challenge and motivate young people
- Who is reflective and analytical about their classroom practice

Benefits include:

- Recruitment and retention allowance of £1500 for first 2 years payable on the successful completion of ECT year/appraisal
- Free access to leisure facilities including swimming pool and gym on site
- Access to discounted Westfield Health Scheme and Westfield Rewards scheme
- CPD support from one of the largest Teaching Schools, the Sheffield Teaching School Alliance, throughout your career.
- Opportunities to develop skills and experience as part of a growing, local Trust
- Great and easy transport links - ample free staff parking or if using the tram stop, we have a stop outside the school
- Opportunity to be part of Duke of Edinburgh Team and many other extra curricular programmes
- Staff Well Being Programme in conjunction with Sheffield United
- Huge support and progression opportunities
- Excellent support from Chorus Education central team colleagues
- Highly visible and supportive senior leaders
- Excellent ongoing CPD, career development and promotion opportunities.
- Opportunity to complete NPQs and Trust Leadership Programmes.

To apply

The full application pack is available from www.chorustrust.org/vacancies and completed Chorus Trust application forms are to be sent to Trish Hughes at: recruitment@westfield.chorustrust.org
Please note that CVs and Sheffield City Council application forms will not be accepted.

Deadline for applications: **11.59pm on 06 March 2024.**

At Chorus Trust we are committed to the Safeguarding of all our pupils, please visit our website to access our Safeguarding & Child Protection policy www.chorustrust.org/policies.

The Trust will also conduct an online search of the successful candidate in line with Keeping Children Safe in Education advice.

The successful candidate will be required to complete a Disclosure & Barring check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.

Job Description: summary

Post title:	Teacher of Business/Computing
Group:	M1 – UPS3
Salary point range:	M1 – M6 & UPS1 – UPS3
Reporting to:	Head of Department, Senior Leadership Team & Head of School
Line Manager of post holder (if different):	Head of Department
Post holder will work with:	All Teaching and Support staff within the School and across the Trust.
Holiday and sickness relief:	By and for other teaching colleagues.
Purpose of job:	To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and ensure delivery of high quality teaching and learning for which the teacher is accountable.
Version revised:	April 2020

Job Description: duties

The post holder must at all times carry out his/her responsibilities within the spirit of the School and Trust policies and within the framework of legislation relating to Academies and Education, with particular regard to the statutory responsibilities of the Trust and the Governing Body of the School.

The job description should be read alongside the range of professional duties of teachers as set out the Teachers' Pay and Conditions Document. The post-holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the Department for Education.

The specific duties and responsibilities include but are not limited to:

Teaching

- Plan and teach lessons to the classes they are assigned to teach within the context of the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
- Participate in arrangements for preparing pupils for external examinations.

Whole school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision.
- Work with others on curriculum and/or pupil development to secure co-ordinated outcomes.
- Subject to paragraph 52.7 of the STPCD, supervise and so far as practicable teach any pupils where the person timetabled to take the class is not available to do so.

Health, safety and discipline

- Promote the safety and well-being of pupils.
- Maintain good order and discipline among pupils.

Management of staff and resources

- Direct and supervise support staff assigned to them and, where appropriate, other teachers.
- Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
- Deploy resources delegated to them.

Professional development

- Participate in arrangements for the appraisal and review of their own performance and, where appropriate, that of other teachers and support staff.
- Participate in arrangements for their own further training and professional development and, where appropriate, that of other teachers and support staff including induction.

Communication

- Communicate with pupils, parents and carers.

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.

Support for the Trust / School (applies to all roles)

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Work in a flexible way to respond to the needs of the Trust and to fulfil other duties and responsibilities appropriate to the grade and role as and when required.
- Be aware of and support difference and ensure equal opportunities for all.
- Appreciate and support the role of other professionals.
- Attend and participate in relevant meetings as required.
- Contribute to the overall ethos/work/aims of the Trust/schools.
- Participate in relevant training, other learning activities and performance management as required.
- Team responsibilities: all staff are considered part of the overall Trust team and may be required to provide assistance to colleagues in other areas from time to time commensurate with the role, skillset and grade.

Changes to these duties

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Principal.

The job description and allocation of particular responsibilities will be kept under review and may be amended via consultation with individuals, the Governing Body or Board of Trustees and/or Senior leadership team as required. Trade Union representation will be welcomed in any such discussions.

Person Specification

Job title: Teacher of Business/Computing

REQUIREMENTS	Essential	Desirable	Assessment method A = application I = interview R = reference
Qualifications			
A relevant degree together with Computing/ICT PGCE or equivalent teaching qualification (or currently an ITT/GTP trainee).	✓		A
Evidence of commitment to CPD to support areas of the job role.	✓		A/I/R
Detailed knowledge and understanding of the current issues in Computing/ICT education.	✓		A/I
Experience			
<p>Very good classroom practitioner</p> <p>OR</p> <p>Successful placement(s) teaching Business at KS4 (for applicants currently in training)</p> <p>OR</p> <p>Successful record of teaching KS4 Business including very good exam results at one or more of KS4 and KS5 (for applicants who have already gained QTS).</p> <p>AND</p> <p>Experience of having taught computing at KS3</p> <p>OR</p> <p>The relevant background knowledge to be able to teach KS3 Computing and KS4 Business</p>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p>	A/I/R
Contribution to the development of Business and Computing beyond the classroom.	✓		A/I/R

Ability to devise new resources for learning.	✓		A/I
Knowledge and understanding regarding safeguarding, child protection and Prevent.	✓		A/I/R
Use of student performance data to inform classroom teaching.	✓		A/I
Professional knowledge and understanding			
An enthusiasm for innovation and developing teaching and learning.	✓		A/I/R
An excellent understanding of engagement and how to motivate students.	✓		A/I
A sound understanding of modern pedagogy methods within the field of teaching Business and Computing	✓		A/I
Detailed knowledge of current developments in education including the use of the Pupil Premium.		✓	A/I
Knowledge and experience of intervention strategies.	✓		A/I
Professional skills			
A high commitment to learning and achievement.	✓		A/I
A passion for education and making a difference.	✓		A/I
Excellent interpersonal, planning and organisational skills.	✓		A/I/R
The ability to collaborate with other staff.	✓		A/I/R
Willingness to contribute to the wider life of the school.	✓		A/I
Commitment to safeguarding and promoting the safety and welfare of young people.	✓		A/I/R
Ability to inspire confidence in and establish excellent relationships with pupils, teachers and parents.	✓		A/I/R