



Westfield School

Teacher of English

Applicant Pack



Outstanding Achievement for All

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The Vacancy

Post advert

Deadline for applications: 11:59pm on 06 March 2025

To start: September 2025

We are seeking to appoint a passionate and committed teacher to join our thriving English department. Teaching English to all abilities across KS3 and KS4, you will have the chance to make a real difference to the lives of our students.

The English department has an effective and aspirational curriculum, which is continually being developed. A clearly considered assessment system is embedded at both KS3 and KS4, enabling the tracking of student progress, aiding responsive teaching and supporting staff wellbeing. We are fortunate to have a suite of English classrooms equipped with interactive whiteboards and state of the art visualisers; at the end of the English corridor is a modern library which houses fortnightly KS3 lessons delivered by English teachers alongside the Library and Reading Coordinator. The English team consists of 13 members of staff ranging from Deputy Head to ECT, and is led by an experienced, research-focused Head of English and supported by further TLRs in the department.

The successful candidate will be supported and developed by regular CPD, a friendly, collegiate department, and collaboration with colleagues from across Chorus Trust.

The successful candidate will play a vital role in ensuring continued increase of outcomes for all students.

Role summary

Post title:	Teacher of English
Salary point range:	M1 – UPS3 (£31,650 - £49,084)
Reporting to:	Head of Department, Senior Leadership Team & Head of School
Line manager:	Head of Department
Post holder will work with:	All teaching and support staff within the school and across the trust.
Holiday and sickness relief:	By and for other teaching colleagues.
Purpose of post:	To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and ensure delivery of high quality teaching and learning for which the teacher is accountable.
Version revised:	April 2020
Contract:	100% FTE – Permanent

Job Description

The post holder must at all times carry out his/her responsibilities within the spirit of the school and trust policies and within the framework of legislation relating to academies and education, with particular regard to the statutory responsibilities of the trust and the governing body of the school.

The job description should be read alongside the range of professional duties of teachers as set out in the 'teachers' pay and conditions' document. The post-holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the Department for Education (DfE).

The specific duties and responsibilities include but are not limited to:

Teaching

- Plan and teach lessons to the classes they are assigned to teach within the context of the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
- Participate in arrangements for preparing pupils for external examinations.

Whole school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision.
- Work with others on curriculum and/or pupil development to secure co-ordinated outcomes.
- Subject to paragraph 52.7 of the STPCD, supervise and so far as practicable teach any pupils where the person timetabled to take the class is not available to do so.

Health, safety and discipline

- Promote the safety and well-being of pupils.
- Maintain good order and discipline among pupils.

Management of staff and resources

- Direct and supervise support staff assigned to them and, where appropriate, other teachers.
- Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
- Deploy resources delegated to them.

Professional development

- Participate in arrangements for the appraisal and review of their own performance and, where appropriate, that of other teachers and support staff.
- Participate in arrangements for their own further training and professional development and, where appropriate, that of other teachers and support staff including induction.

Communication

- Communicate with pupils, parents and carers.

Working with colleagues and other relevant professionals

- Communicate with pupils, parents and carers.

Support for the trust/school

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Work in a flexible way to respond to the needs of the trust and to fulfil other duties and responsibilities appropriate to the grade and role as and when required.
- Be aware of and support difference and ensure equal opportunities for all.
- Appreciate and support the role of other professionals.
- Attend and participate in relevant meetings as required.
- Contribute to the overall ethos/work/aims of the trust/schools.
- Participate in relevant training, other learning activities and performance management as required.
- Team responsibilities: all staff are considered part of the overall trust team and may be required to provide assistance to colleagues in other areas from time to time commensurate with the role, skillset and grade.

Changes to these duties

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Headteacher/Principal.

The job description and allocation of particular responsibilities will be kept under review and may be amended via consultation with individuals, the governing body or board of trustees and/or senior leadership team as required. Trade union representation will be welcomed in any such discussions.

Person Specification

Job Title: Teacher of English

REQUIREMENTS	Essential	Desirable	Assessment method A = application I = interview R = reference
Qualifications			
A relevant degree together with English PGCE or equivalent teaching qualification (or currently an ITT/GTP trainee).	✓		A
Evidence of commitment to CPD to support areas of the job role.	✓		A/I/R
Detailed knowledge and understanding of the current issues in English education.	✓		A/I
Experience			
Very good classroom practitioner OR Successful placement(s) teaching English at KS3 and KS4 (for applicants currently in training) OR Successful record of teaching English including very good exam results at KS4 (for applicants who have already gained QTS).	✓		A/I/R
Contribution to the development of English beyond the classroom.	✓		A/I/R
Ability to devise new resources for learning.	✓		A/I
Knowledge and understanding regarding safeguarding, child protection and Prevent.	✓		A/I/R
Use of student performance data to inform classroom teaching.	✓		A/I
Professional knowledge and understanding			
An enthusiasm for innovation and developing teaching and learning.	✓		A/I/R
An excellent understanding of engagement and how to motivate students.	✓		A/I

A sound understanding of modern pedagogy methods within the field of teaching English.	✓		A/I
Detailed knowledge of current developments in education including the use of the Pupil Premium.		✓	A/I
Knowledge and experience of intervention strategies.	✓		A/I
Professional skills			
A high commitment to learning and achievement.	✓		A/I
A passion for education and making a difference.	✓		A/I
Excellent interpersonal, planning and organisational skills.	✓		A/I/R
The ability to collaborate with other staff.	✓		A/I/R
Willingness to contribute to the wider life of the school.	✓		A/I
Commitment to safeguarding and promoting the safety and welfare of young people.	✓		A/I/R
Ability to inspire confidence in and establish excellent relationships with pupils, teachers and parents.	✓		A/I/R

Westfield School

Westfield School has a strong local reputation and has recently been oversubscribed. We are an ambitious and improving secondary school, with expanding 11-16 provision. We currently have over 1300 students and seek to provide outstanding achievement for all.

We are really proud of our school and our students. Our expanding curriculum is ambitious and enriched with our exam results improving year on year.

The environment in which we work is modern and vibrant with great facilities including generous grounds, bright classrooms with modern IT, fabulous sports facilities including astroturf and swimming pool.



In addition to trust-wide benefits for all staff, those at Westfield School also have access to:

Benefits include:

- Supportive and friendly staff and leadership team.
- Excellent public transport links and free staff parking.
- Free access to on-site leisure facilities including swimming pool and gym.
- Opportunity to be part of the varied extracurricular offering, including Duke of Edinburgh's Award programme.
- Staff wellbeing and fitness programme, run in conjunction with Sheffield United.

You can view the school website at: www.westfield.chorustrust.org.

Chorus Education Trust

Chorus Trust is a growing trust, committed to providing every child with the best education in both primary and secondary schools across South Yorkshire and Derbyshire. We train and develop teachers, giving our children access to the very best educational thinking and practice.

Our vision is 'Outstanding Achievement for All'. We want to create a culture of success in which our children and young people can succeed. We do this through the provision of safe and supportive schools, collaborating to ensure our children benefit from a more effective spend of public money.

As part of the Chorus Trust Team, all staff have access to:



An ethos of being a **force for good**; of being part of a team that enables 'outstanding achievement for all'.



A **collaborative environment** encouraging knowledge sharing and support.



Competitive **pension schemes**: Teacher's Pension Scheme (teaching staff) and local government pension scheme (support staff).



Career progression opportunities within a growing, local trust.



Leading edge **training and development** through the South Yorkshire Teaching Hub.



Access to discounted **health schemes** through Westfield Health and Westfield Rewards Schemes.



Term-time only contract postholders have the freedom of having **school holidays** off.



Support for **flexible working** arrangements.

You can read more about Chorus Trust at www.chorustrust.org.

To apply

- Full application pack and application forms available from: www.chorustrust.org/vacancies
- Completed application forms are to be sent to: Trish Hughes at: recruitment@westfield.chorustrust.org
- Please note that CVs and council application forms will not be accepted.
- Deadline for applications: 11:59pm on 06 March 2025

At Chorus Trust we are committed to the safeguarding of all our pupils, please visit our website to access our safeguarding and child protection policy at www.chorustrust.org/policies.

The trust will also conduct an online search of the successful candidate in line with the DfE's keeping children safe in education advice.

The successful candidate will be required to complete a Disclosure and Barring Service (DBS) check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.